

Taxes Done Eze

EARNED INCOME/CHILD TAX Regulations-Check List

Dear Tax Client- New IRS and Tax Done Eze Regulations Requirement

If you make **under 50,000 and claiming children**, we need the following items before completing your tax return. **The return will NOT be filed without them!**

If claiming your own Children:

1. Income- W2's, 1099's- **Self Employed See below**
2. Birth Certificates of **all Children**
3. Social Security Card (Taxpayer's and children)
4. School records
5. If no school records, please provide medical records
6. Utility bill or rent receipt (Rental/Lease contract will do)
7. Copy of Taxpayer(s) Drivers License
8. Answer EIC Worksheet
9. Complete Taxpayer worksheet

Claiming College Students-

- Need 1098-T from School
- School Receipt for tuition
- Receipts for Books

If claiming minor Brother/Sister/Grandchild:

1. Income- W2's, 1099's
2. Birth Certificates of all Children (and yourself showing relationship)
3. Social Security Card (Taxpayer's and children)
4. School records
5. If no school records, need medical records
6. Utility bill or rent receipt (Rental contract will do)-If you have a mortgage statement
7. Copy of Taxpayer(s) Drivers License
8. Answer EIC Worksheet
9. Complete Taxpayer worksheet
10. Do parents of child work? Why aren't they claiming the child? Where do they live? Why aren't they working? etc.
11. Legal documentation/court order paperwork/custody

If you are self-employed:

1. Need Bank Statements for income verification- Letters from employers, stating income paid, or Profit and Loss Statement (Please have your yearly totals before collected)
2. How much do you charge per hour? Per job? Per day?

Taxes Done Eze

3. How many clients do you have?
4. Need expense receipts- breakdown of expenses
5. Business License or Professional License

Please provide the documents to have your taxes filed on time. Thank you!